



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Collingbourne Kingston Village Hall		
Contact name	Mr Carel Bouwens		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation Yes <input checked="" type="checkbox"/> Parish/town council No <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Securing of oil supply tank.		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	2 years ago the Village Hall suffered a theft of heating oil from its supply tank. With the ever increasing price of heating oil the Village Hall Committee believe it their duty to ensure that precious oil supplies for the Hall are secured. The Village Hall is isolated from the main housing areas of the Village making the oil tank susceptible to tampering without easily arousing suspicion within the Village. The Committee has considered a number of options to provide better security including the installation of CCTV. It has considered that doing nothing is no longer an option and furthermore that whilst CCTV would assist in tracking down culprits in the event of a theft it would not prevent a theft. The Committee has thus concluded that physical protection is the best course of action and has sought advice on the construction of a physical barrier to the oil tank thereby making it extremely difficult for anyone to remove oil. The chosen option is to encase the oil tank within a brick wall with a open mesh locked lid. This work would be undertaken by a local builder.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Tidworth		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 12 th May 2011	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 12 th May 2011	No <input type="checkbox"/>

Where will your project take place?	Collingbourne Kingston.
When will your project take place?	As soon as funds are available.
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)	<p>The Village Hall Committee has been worried for some time that the oil in its tank is vulnerable to theft especially having experienced a theft 2 years ago. With the sharp increase in domestic heating oil prices last winter the Committee considered that it could no longer do nothing about securing its oil. The benefit that will be derived by the local community is any further attempts to steal the oil will be minimised if not negated and therefore that funds invested in the Village Hall by the community will not be required to make good losses.</p>
How many people will benefit from your project?	All the users of the Village Hall from within the Village (eg scouts, cubs, guides, beavers, line dancers, WI, Parish Council) and those external to the Village who use the Hall.
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	<p>It provides improvement to the entertainment facilities within the Village, the venue for community groups to meet and a general central focus for the Village.</p> <p>15</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes X No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No X
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes X No <input type="checkbox"/>

Any other information about your project.

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="4"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
N/A

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?
This is difficult to judge as it is intended to deter crime.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes _____ Date _____

No X

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please *list* with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
NA		
NA		
NA		

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2010	Month: October	Year: 2010
A - Total income:	£4,508	
B - Minus total expenditure:	£3,414	
Surplus/deficit for year: (A minus B)	£1,094	
Free reserves currently held:	£4,017	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Construction of security wall	£1,900	Own fundraising/reserves	C	£900
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£1900	Total Project Income		£900

Total project income B	£900
Total project expenditure A	£1,900
Project shortfall A – B	£1,000
Grant sought from Wiltshire Council Area Board	£1,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- X Written quotes including the one(s) you are going to use
- X Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- X Terms of reference/constitution/group rules
- X Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ~~Child Protection~~ ~~Safeguarding Adults~~

X Public Liability Insurance ~~Equal opportunities~~

~~Access audit~~ ~~Environmental impact~~

~~Planning permission applied for (date) or granted (date)~~

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: CP Bouwens

Date: 5th June 2011

Position in organisation: Chairman

Please return your completed application to the appropriate Area Board Locality Team (see section 3)